



Private Equipment Storage

Document Status	Approved	Committee Date	Oct 30, 2023	
Version Control				
Date	Update	Detail	Who	Sign Off
Aug 7, 2023	Major	Full review, updated application form, reformatting, clarification of policy points.	HP	Committee Majority

1. Purpose

- 1.1 The purpose of this policy is to provide Richmond Rowing Club Members and Committee with a framework for how and when provision will be made for the storage of private boats and equipment at Richmond Rowing Club.

This policy describes the:

- **guiding principles** for allocation of storage space, principally for boats.
- **conditions** under which private boats and other equipment will be stored.
- **application process.**

- 1.2 **Fees & Charges:** There is an annual fee for storing private equipment. The amount of the annual fee is not governed by this Policy; it is reviewed each year, endorsed and published along with all other Club Fees & Charges.
- 1.3 **Review Period:** This policy will be reviewed and varied from time to time by the Committee of Richmond Rowing Club

2. Provision for Private Boat Storage

- 2.1 There is very limited space within the Richmond Rowing Club sheds for the storage of privately owned boats or equipment. However, where space is available, storage of members' private boats or equipment at Richmond Rowing Club is welcomed.
- 2.2 To protect the availability of this limited service for Members, the Club has allocated XX spaces for private Single Scull storage.

The Committee will consider allocating any additional available space within the sheds for private boats. However, these spaces will only be allocated once all club owned boats and equipment have been stored, and then only in the event that the allocation does not prevent any fleet improvement plans from being realised.

The Captain will periodically review the allocation of racks and may rearrange the location of private boats to reflect current usage and accessibility.

- 2.3 Allocation of additional available space will only be made available to Club members as follows:

- The club will only allocate storage for private Single sculls or double sculls/pairs. *Due to the large size of quads/fours/eights, the additional space required for rigging and oars, and the impact on space for any potential Club fleet changes. Additionally, the long term position of the Committee is that the Club fleet provides sufficient range of choice and availability of larger boats.*
- The Committee requires that storage of boats/equipment at Richmond Rowing Club is for current Members of the Club (actively contributing through volunteerism and representation of the Club at regattas, or with a history of representation or volunteerism).

2.4 The provision for private boat and equipment storage will be reviewed annually.

If a private boat currently stored does not meet the conditions above, or if the relevant fee has not been paid, the committee may request the boat to be removed from the club with no less than 1 months notice.

2.5 A waiting list for racking a private single or double/pair will be maintained by the Secretary on behalf of Committee.

2.6 The Captain, as the Committee's delegate will:

- determine where each private boat or equipment items will be stored at Richmond Rowing Club.
- determine how private boats are to be stored at Richmond Rowing Club. For example, there is a requirement to rack boats with no riggers.

The Committee and Captain reserves the right to change the position and how private boats and equipment are stored to maintain maximum storage space and safety of all fleet and private boats and other equipment.

2.7 There may be exceptional circumstances under which members are requested to remove private boats and equipment for a period of time. For example, for major renovations. The Committee will endeavour to give the maximum notice period to members and to minimise any disruptions

3. Fees and storage of other equipment

3.1 There is an annual fee per seat for storage of private boats. This fee will be reviewed annually by the Committee. The private boat storage fee will be invoiced each January and will be payable within 30 days of invoicing. There is no part year storage fee.

3.2 If fees are not paid in a timely manner, the committee may request the boat to be removed from the club with no less than 1 months notice.

3.3 There are no storage fees for equipment other than boats. However storage space is limited, therefore there is a restriction on what and how many items can be stored:

What can be stored at the Club?

Riggers (both sets of Scull and Sweep riggers for a double/pair)

1 set of sculling oars per seat, with a maximum of 2 sets per member.

1 set of sweep oars per 2x/-

What can't be permanently stored at the Club?

Any privately owned tools, car roof racks, trailers, bikes or non-rowing related items.

Because storage space is limited, members are requested to store rowing related items at home wherever possible, especially items that are used infrequently.

4. Liability

- 4.1 Private boats and equipment are stored at the member's own risk. Richmond Rowing Club and its members will not be liable for any damage or loss of boats or equipment stored at the Club regardless of the circumstances.
- 4.2 Private boats and equipment are transported at the members own risk.
- 4.3 Richmond Rowing Club and its members will not be liable for any damage or loss of boats or equipment transported by the Club regardless of the circumstances.

5. Insurance

- 5.1 Members should ensure that their boats and equipment are adequately insured at their own cost.
- 5.2 Private boat insurance may be organised through the Richmond Rowing Club, however members remain responsible for ensuring that the insurance provided through the Club is adequate for their needs. Members wishing to use this insurance should contact the Treasurer - treasurer@richmongrowing.com.au
- 5.3 Members taking advantage of the option to insure through the Club's insurer will be invoiced with their rack fee or separately for other equipment (e.g. oars)

6. Application Process

Step 1 - Informal inquiries regarding available space should be made to the Richmond Rowing Club Captain in writing via slack or email captain@richmondrowing.com.au

Step 2 - A formal request should be submitted via the online form: Private Equipment Storage Application Form.

Step 3 - On receipt, the Captain will consider the request and make a recommendation to the Committee.

Step 4 - The Committee will consider the application and recommendation and inform the member of the outcome. If the request is rejected, reasons for this will be provided.

Waitlist: If there is no space available, members applying for space will be placed on a waiting list in the order in which applications are received.

The first storage fee is payable prior to the boat being stored at the club and within 1 month of committee approval of storage space.