



Founded 1863

Richmond Rowing Club Inc.
7 Boathouse Drive Melbourne VIC 3004

MINUTES 2023 ANNUAL GENERAL MEETING

SATURDAY 29TH JULY 2023

Chair: Geraldine Goss

1. Opening

Meeting opened at 11.37am with acknowledgement of country (Wurundjeri and Bunurong traditional country owners and custodians) and a welcome all attendees.

2. Attendance (61): * indicates attendance via online hybrid format.

Alex Kinsman *	Dennis Beck	Karen Doggett	Rachael Button *
Alex Lawler	Derek Begg	Kate Dyball	Ray Dennis
Alex Silber	Emily Bourke	Kathy Macrow	Richard Healy
Aline Dejaegher	Fiona Morrisson	Kelsea Starczak *	Rod Hendley *
Allan Randall *	Geraldine Goss	Lauren Vera *	Rohan West
Amy Catlin	Hannah Doherty	Leigh Sullivan	Sarah Haughton
Anthea Amos	Helen Pearce	Lily Innes-Irons	Stefanie Dudczig *
Ash Masawi *	Imogen Williams *	Michael Gehling	Stuart McShane
Ben Wardle	Isaac Balemi	Michael Hedger *	Sue-Virginia O'Hanlon
Beth Rosenberg	Isabelle Sijan *	Nicky Saville	Susanna Mullner
Kim Begehle	Jack Hellerstedt	Norah Finn *	Tim Evans
Charlie Burke	James Merrett	Patrick Cook	Vini Salazar *
Charlie Wallis	Jillian Burkett	Pavel Oborin *	Will Golding
Christine Sullivan	John Carey	Peter Redhead *	Yashaswini Vegi
Cynthia Masters	John Emmerson	Philip Munson	Zoe Maxwell
Dana Hill *			



Founded 1863

Richmond Rowing Club Inc.
7 Boathouse Drive Melbourne VIC 3004

3. Apologies: Franziska Nitsch, Jon Roberts, Louise Roberts-Bailey, Shern Timmins

4. Proxies (14):

Ally Dejaegher	Jack Hellerstedt	Sarah Houghton	Christine Sullivan
Matt Webber	Jon Roberts	Alex Lawler	Carolyn Manning
Rosie Dickson-Hoyle	Lachlan Stewart	Charlotte May	Tom Appleby
Wan-Ling Emptage	Shern Timmins	Louise Roberts Bailey	Leigh Sullivan
Richard Healy			Barry Campbell
Alex Pupko			Denis Henry

bold denotes nominated proxy holder for the subsequently listed names (downwards)

5. Confirmation of minutes of the 2022 Annual General Meeting

The minutes had been circulated to all members prior to the meeting and were:

Proposed: Michael Gehling

Seconded: Ally Dejaegher

and confirmed by those who attended the 2022 AGM via a show of hands.

6. Proposed Rules Changes discussion

The committee explained that the proposed rule changes were drafted for a number of reasons including:

- a need to bring them into line with current legislative requirements and community expectations
- a need to make the language more inclusive

Members raised a number of questions regarding the process for amending the rules. The main concerns raised were

- The need to vote on all changes under one vote, instead of allowing separate votes on individual changes
- The intended removal of proxy voting
- The lack of socialisation of the proposed changes with members. Noting that some members were not aware of the work being undertaken.

The committee sought to assure members that there was no intended secrecy behind the changes, and members acknowledged and thanked the sub-committee involved for the time they spent in drafting the changes.



Founded 1863

Richmond Rowing Club Inc.
7 Boathouse Drive Melbourne VIC 3004

The committee noted that if the changes were not accepted, work would need to begin again, with another vote to follow, as the current version is non-compliant. (see 11. for Vote Outcome)

7. Presentation and consideration of Annual Reports of activities during the year

The working draft of the 2022-2023 Annual report was posted to RRC slack on the #general channel at 11:34. See post [here](#).

- President (Geraldine Goss)
- Vice President (Amy)
- Secretary (Jack Hellerstedt)
- Treasurer (Kathy Macrow)
- Head of Rowing (Christine Sullivan)
- Captain of Boats (Kim Begelhole)
- Facilities Coordinator (Barry Campbell)
- Fundraising Coordinator (Amy Catlin)

The Treasurer addressed the meeting and explained to members that the current financial position had been built up over a six year period. Funds are currently held for hall refurbishment and additional funds may be released for boat purchases once the bathroom renovations are completed. In the meantime, members could assist with fundraising for boats and equipment and by volunteering. Coaching and boat purchases are paid for from hall hire revenue. The Treasurer confirmed that a budget for fundraising existed for FY23-24, and encouraged members to work with the Fundraising Coordinator to meet or exceed the budget.

The Captain reminded members of the importance of logging incidents so that repairs could be undertaken on a timely basis and to minimise the impact on other rowers.

7. Presentation and consideration and acceptance of Financial Statements for the year ended 31 May 2023

The Financial Report includes:

- a. Statements of Financial Position, Income and Expenditure, and Cash Flows
- b. Notes to the Financial Statements
- c. Committee Members' Declaration on Association Financial Position and Performance
- d. Auditors' Report

It was noted that the financial report was not circulated in advance of the meeting due to extenuating circumstances. The above noted documents were posted on the RRC slack #general channel at 13:23-
<https://richmondrowing.slack.com/archives/C1SER5JM7/p1690601017754199>



Founded 1863

Richmond Rowing Club Inc.
7 Boathouse Drive Melbourne VIC 3004

The Treasurer invited questions from the floor in acknowledgement of the delayed provision of reports:

Basis for Valuation of the premises

Treasurer advised that a valuer has been engaged to prepare an insurance valuation to include the recently completed bathroom renovation and FY23-24 financial statements would likely reflect an increase; our financial statements are special purpose statements with basis of valuations included in the Notes; and if the valuation of building was too low the only impact on the Financial Statements would be to increase the Members Equity (no cash impact);

Length of service of the Auditor

Treasurer advised all payments had 2 signatories and segregation of duties between Treasurer, Assistant Treasurer and Bookkeeper were designed to prevent fraudulent activity or reporting. Treasurer acknowledged the review of the Financial Statements for compliance with Accounting Standards, prior to submission to the auditor, by a club member who was an experienced Chartered Accountant. The newly formed Audit & Risk Management subcommittee has auditor performance, independence and fees within their Terms of Reference.

Due to the late circulation of the Audited Financial Statements a 20-minute adjournment was granted, giving members a chance to discuss any questions or issues that they had with the Treasurer.

Upon completion of the adjournment the Financial reports, including the documents noted 7a - 7d were approved via a show of hands.

Proposed: Hannah McMillan-Doherty

Seconded: Ally Dejaegher

9. Confirmation of election of the members of the committee one nomination per position:

The Chair, on behalf of the members, thanked the members who had put up their hands to work on committee this year and confirmed the following members were elected automatically as only one nomination for these positions was received:

a) President	Geraldine Goss
b) Vice-President	Richard Healy
c) Secretary	Aline Dejaegher
d) Treasurer	Kathryn Macrow
e) Captain of Boats	Helen Pearce
f) Head of Rowing	Michael Hedger
g) Facilities Coordinator	-
h) Fundraising Coordinator	Amy Catlin

Note: Late withdrawal of Jack Hellerstedt's nomination for the position of Facilities Coordinator. President called for nominations from the floor at the meeting, noting it was a significant workload so members may wish to consult first. No nominations received.



Founded 1863

Richmond Rowing Club Inc.
7 Boathouse Drive Melbourne VIC 3004

Jack Hellerstedt offered to act as Interim Facilities Coordinator until the position is formally filled. This was graciously accepted by the committee.

10. Election of the members of the committee where more than one nomination per position was received:

General Members (2)

- i) Beth Rosenberg
- j) Fiona Morrisson
- k) Michael Gehling

Candidate statements for the members where more than one nomination for the position had been received and were circulated ahead of the meeting to all members.

The Chair, on behalf of the members, thanked each candidate for nominating to work on the committee.

Each candidate was given three minutes to speak.

On the conclusion of the candidate statements and questions, ballots were distributed electronically via the opavote system to the attending members. Codes for additional proxy ballots were likewise distributed to the nominated proxy holders. All votes were received at 1:12pm and voting was closed.

The President and returning Officer confirmed the election of Fiona Morrisson and Beth Rosenberg as General Members and thanked Michael Gehling for his committee nomination.

The President also thanked Jack Hellerstedt, the Secretary, for managing the online ballot using OpaVote via Google Meet.

The President thanked those on the 160th Committee who weren't continuing into the 161th Committee for their work:

- a. Barry Campbell, Facilities Coordinator
- b. Kim Begelhole, Captain
- c. Jack Hellerstedt, Secretary
- d. Sarah Houghton, General Member
- e. Christine Sullivan, Head of Rowing June - March 2023

11. Vote on the proposed rules changes

68 votes were cast: 40 in favor, and 28 against. At 59%, this did not exceed the threshold of 75% required to pass the special resolution.



Founded 1863

Richmond Rowing Club Inc.
7 Boathouse Drive Melbourne VIC 3004

The motion failed, and the 2014 Rev. Rules of the Association remain in effect.

12. Confirmation of the amounts of annual subscriptions

Membership subscriptions have increased as follows:

- | | | |
|----|-----------|--------------------|
| a. | Full | \$675 (from \$630) |
| b. | Senior | \$470 (from \$440) |
| c. | Under 23 | \$500 (from \$470) |
| d. | Associate | \$90 (from \$85) |

Proposed: Michael Gehling

Seconded: Kathy Macrow

and were confirmed by a majority show of hands.

13. Appointment of Beth Booker, Smarter Advisory & Accounting Knox as auditor of the Richmond Rowing Club Financial Statements for the year ending 31 May 2024.

Proposed: Dennis Beck

Seconded: Aline Dejaegher

The appointment was confirmed by a majority show of hands

14. Other business for discussion

Locker policy - Charlie Burke voiced his concerns about the new policy implemented from July 2023 regarding lockers in the RRC changing rooms.

Charlie offered to provide maintenance on the lockers if this would assist in keeping the lockers available at no charge.

The committee thanked Charlie for his offer and explained that maintenance was only one factor in the fee being introduced. The primary concern here is that not all members have equal access to a locker, and a policy was needed to reflect this.

15. Meeting closed at 1:40pm